

Change Business Name Form

Customer ("You") with customer number _____ has entered into a Sales Contract with Leaseweb USA Inc. ("Leaseweb" or "We") and We understand that You wants to change your Business Name. Find below a Change Business Name Form. Please fill it out completely and send it to Leaseweb with requested documents. Please follow the instructions below:

Current Business information

Business name		
Leaseweb customer number		
Visiting address		
VAT registration number		
Business registration number		
Authorised signatory <i>this is the representative with power to sign a Contract and to commit the company to a binding Contract</i>	Title	Mrs./ Mr./ Ms.
	First name	
	Last name	
	Email address	
	Telephone number	
	Mobile number	

New Business information

New Business name		
Leaseweb Customer number		
VAT registration number		
Business registration number		
Authorised signatory	Title	Mrs./ Mr./ Ms.
	First name	
	Last name	
	Email address	
	Telephone number	
	Mobile number	

Terms and conditions:

1. APPLICABLE CONTRACT DOCUMENTATIONS

1.1. Customer is aware that Leaseweb applies Sales Terms and Conditions, which Sales Terms and Conditions include provisions to ensure compliance with the General Data Protection Regulation, and policies with respect to the use of its Services and that such are applicable to – and part of - the Sales Contract. Customer is further aware that the scope and nature of the services offered by Leaseweb are set forth in the Services Specifications, that the performance parameters or service levels with respect to the services offered by Leaseweb are set forth in the Support and Service Levels; and that such are applicable to -and part of- the Sales Contract.

1.2. Customer hereby assume and agree that the Sales Terms and Conditions, the Policies, Services Specifications, Support and Service Levels and the applicable privacy statement have been made available electronically and are published at <https://www.leaseweb.com/legal>.

2. AFFECT CHANGE BUSINESS NAME

2.1. The change of the Business Name does not affect the existing Sales Contract with Leaseweb.

2.2. All Sales Contract will remain valid till Contract End Date.

3. SUBJECT FOR APPROVAL

3.1. Leaseweb can only approve the requested change of Business Name when Customer provide Leaseweb a copy of a Chamber of Commerce registration extract, together with this Change Business Name Form. **Please note that the required copy of a Chamber of Commerce registration extract, should not be older than 6 months.**

This Change Business Name Form was duly signed and executed

For and on behalf of / by Customer

First/Last name:

Job title:

Date:

Customer should send a copy of the Change Business Name Form and a copy of the additional documentation, signed and executed by or on behalf of customer to Leaseweb by email to contractmanagement@leaseweb.com.

This Change Business Name Form is an application form and reserve the right to refuse or may require addition information and / or security.

Leaseweb shall send a confirmation or rejection email with a copy of all services rendered to customer as soon as Leaseweb has received all necessary documentation and the conditions precedent have been fulfilled or not.