

Sales Contract Transfer form

Customer (“You”) with customer number _____ has entered into a Sales Contract with Leaseweb Asia Pacific PTE. LTD. (“Leaseweb” or “We”) and We understand that You wants to transfer all (or a selection) of the Services rendered by Leaseweb as shown in this Sales Contract Transfer Form (“**Transferred Services**”) to the New Customer. Please find below a Sales Contract Transfer Form. Please fill it out completely and send it to Leaseweb. This Sales Contract Transfer Form is an application form. For a Contract transfer the consent of Leaseweb is required. This transfer shall have effect from the date Leaseweb has sent a confirmation email (the “**Transfer Date**”).

Please follow the instructions below:

Existing Customer

Business name		
Leaseweb customer number		
Visiting address		
VAT registration number		
Business registration number		
Authorised signatory <i>this is the representative with power to sign a Contract and to commit the company to a binding Contract</i>	Title	Mrs./ Mr./ Ms.
	First name	
	Last name	
	Email address	
	Telephone number	
	Mobile number	

New Customer

Business name		
Leaseweb Customer number <i>leave blank if this is a new customer</i>		
VAT registration number		
Business registration number		
Authorised signatory	Title	Mrs./ Mr./ Ms.
	First name	
	Last name	
	Email address	
	Telephone number	
	Mobile number	

Visiting address

Address	
Zipcode	
City	
Country	

Postal address

Address	
Zipcode	
City	
Country	

Billing address

Address	
Zipcode	
City	
Country	

Primary contact person	Title	Mrs./ Mr./ Ms.
	First name	
	Last name	
	Email address	
	Telephone number	
	Mobile number	
Technical contact person	Title	Mrs./ Mr./ Ms.
	First name	
	Last name	
	Email address	
	Telephone number	
	Mobile number	
Financial contact person	Title	Mrs./ Mr./ Ms.
	First name	
	Last name	
	Email address	
	Telephone number	
	Mobile number	

Transferred Services:

All Services:

 YES, transfer all Services
 NO, transfer partial Services

Partial Services (specify Service(s) name):

The Service name can be found in the Customer Portal

1. _____
2. _____
3. _____
4. _____
5. _____

Please attach a separate overview signed by both parties if more space is required

Terms and conditions:

1. ASSIGNMENT AND TRANSFER; SUBJECT TO APPROVAL

1.1. Under the conditions precedent that (i) Leaseweb grants its written consent and cooperation; and (ii) Existing customer has paid all sums that are due and payable by customer to Leaseweb, Existing customer herewith assigns and transfers to New customer, and New customer herewith accepts from Existing customer, the Transferred Services and all of Existing customer's rights and obligations thereunder, with effect from the Transfer Date.

2. APPLICABLE CONTRACT DOCUMENTATIONS

2.1. New customer is aware that Leaseweb applies Sales Terms and Conditions, which Sales Terms and Conditions include provisions to ensure compliance with the General Data Protection Regulation, and policies with respect to the use of its Services and that such are applicable to – and part of - the Transferred Services. New customer is further aware that the scope and nature of the services offered by Leaseweb are set forth in the Services Specifications, that the performance parameters or service levels with respect to the services offered by Leaseweb are set forth in the Support and Service Levels; and that such are applicable to -and part of- the Transferred Services.

2.2. Existing customer and New customer hereby assume and agree that as from the Transfer Date the Sales Terms and Conditions, the Policies, Services Specifications, Support and Service Levels and the applicable privacy statement have been made available electronically and are published at <https://www.leaseweb.com/legal>.

3. LIABILITY

- 3.1. Existing customer will remain liable for payments before Transfer Date.
- 3.2. After Transfer Date, New Customer will be liable for the payments of all the Transferred Services.

Please note that Leaseweb requires a copy of a Chamber of Commerce registration extract of the Existing customer and the New customer (not older than 6 months).

This Sales Contract Transfer Form was duly signed and executed

For and on behalf of / by Existing Customer

For and on behalf of / by New Customer

First/Last name:

Job title:

Date:

First/Last name:

Job title:

Date:

Existing customer should send a copy of the Sales Contract Transfer Form and a copy of the additional documentation, signed and executed by or on behalf of each of Existing customer and New customers to Leaseweb by email to contractmanagement@leaseweb.com.

This Sales Contract Transfer Form is an application form. For a contract transfer the consent of Leaseweb is required. Generally, We will give our consent, but reserve the right to refuse or may require addition information and / or security.

Leaseweb shall send a confirmation or rejection email with a copy of all services rendered to both Existing customer and New customer as soon as Leaseweb has received all necessary documentation and the conditions precedent have been fulfilled or not.